

No.	Project	Project Name	UNSPSC Code Lv2 and 3	Brief Description	Proposed Date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) - No. of Days	Contract Type
<b>Q1</b>										
1	Live Music District (LMD)	MU:Support- FilmTT at the Movies	82151700	Musical performer for FilmTT event	Dec-23	Dec-23	1 Day	Single Source		Fixed price
2	LMD	MU:Signature Events- Manager	80141600	Event manager to coordinate the execution of 2 public music events	Dec-23	Dec-23	1 Month	Selective Tender		Fixed price
3	LMD	MU:Signature Events -Permits	81102500	Licenses and permits from COTT, Fire, Police and EMA	Dec-23	Dec-23	1 Month	Sole Select		Fixed price
4	Film Rebate Programme	Fi:FilmTT Digital Advertising	80141600	Digital ad design, online placement and paid promotion	Dec-23	Jan -24	1 Month	Selective Tender		Fixed price
5	Film Rebate Programme	Fi:Producer's Workshop Event Manag	80141600	Event Manager for Film Producers Workshop & Networking	Dec-23	Jan -24	1 Month	Selective Tender		Fixed price
6	Insurance	CR:Insurance Broker	84131600	Suite of General Liability Insurance	Dec-23	Jan -24	1 Month	Selective Tender		Fixed Price
7	Maintenance	CR:Sanitary Bins	53131600	Provision of sanitary bins	Dec-23	Dec -24	1 Year	Open		Fixed price
	Capacity Development	FA: VCIP Programme	86132200	Manage and execute Fashion Value Chain Investment Programme	Dec-23	Sep-24	1 Year	Open		Fixed price
<b>Q2</b>										
8	MEA	MU: Magazine Advertising	82100000	Advertising via the Caribbean Beat Magazine for MusicTT initiatives	Jan-24	Feb-24	2 Months	Sole Select		Fixed price
9	LMD	MU: Live Music District	82151700	Artist or musical performers for live public events	As needed		1 Day	Sole Select		Fixed price
10	LMD	MU: Signature Events - Manager	80141600	Event manager to coordinate 2 public music events (Feb and March)	Jan-24	Mar-24	3 Months	Selective Tender		Fixed Price
11	MEA	MU: Marketing	80141600	Digital Marketing services for LMD Events	Jan-24	Mar-24	3 Months	Selective Tender		Fixed price
12	LMD	MU: Licenses and Permits	81102500	Licenses and permits from COTT, Fire, Police and EMA	As needed			Sole Select		Fixed Price
13	MEA	Technicals	80111000	Lights and sound for the RVRB X 2024 Media Launch	Mar-24	Mar-24	1 Month	Selective Tender		Fixed price
14	MEA	MU: RVRB X 2024 Launch- Venue	90111000	Venue for the RVRB X 2024 Media Launch	Mar-24	Mar-24	1 Month	Selective Tender		Fixed price
15	MEA	MU: RVRB X 2024 Launch- Videography/Photography	82131600	Photography/Videography for RVRB X 2024 Media Launch	Mar-24	Mar-24	1 Month	Selective Tender		Fixed price
16	Office Supplies	MU: Videoconference Subscription	81161711	Subscription for zoom teleconferencing app	Jan-24	Feb-24	1 Month	Single Source		Fixed price
17	Film Rebate Programme	Fi: Film Databases	94101600	Membership Fees for professional film organisations	Jan-24	Jan-25	1 Year	Sole Select		Fixed price
18	Film Rebate Programme	Fi: European Film Mart	94101600	Film Mart Participation Fees	Feb-24	Mar-23	2 weeks	Sole Select		Fixed price
19	Film Rebate Programme	Fi: European Film Mart- Flights	78111500	commercial airline travel	Feb-24	Mar-23	As needed	Single Source		Fixed price
20	Film Rebate Programme	Fi:European Film Mart- Hotels	90111000	Hotel Accommodation	Feb-24	Mar-23	As needed	Selective Tender		Fixed price
21	Film Rebate Programme	Fi:European Film Mart- Tokens	82121500	Printer for branded tokens and participation materials	Feb-24	Mar-23	1 week	Request for Quotations		Fixed price
22	Capacity Development	Fi: Line Producer Workshop	86132100	Facilitator for Film Capacity Buiding Workshop	Jan-24	Feb-24	1 Month	Single Source		Fixed price
23	Capacity Development	Fi: Line Producer Workshop Venue	90111000	Venue for Film Capacity Buiding Workshop	As needed			Selective Tender		Fixed price
24	Minor Equipment	CR: IT supplies	43211000	Supply of laptops, external drives and accessories	Jan-24	Jan-24	2 Weeks	Selective Tender		Fixed price
25	Office Supplies	CR: Newspaper Subscription	55111500	Daily Newspaper subscription for digital edition	Jan-24	Jan-24	6 Months	Single Source		Fixed price
26	Maintenance	CR: Electrician	73152100	Minor electrical works and replacement of bulbs	Jan-24	Jan-24	2 Days	Selective Tender		Fixed price
27	Maintenance	CR: Fumigation	72102100	Fumigation services for 1 floor office space	Feb-24	Mar-24	1 Week	Selective Tender		Fixed price
28	Office Supplies	CR: Stationery	14111500	Stationery and office supplies	Jan-24	Jan-24	1 Month	Selective Tender		Fixed Price
29	Industry Development	FA: Fashion LookBook Graphics	82141500	Graphic Design and layout for Quarterly Fashion LookBook	Jan-24	Feb-24	1 Month	Selective Tender		Fixed Price
30	Industry Development	FA: Fashion LookBook Printer	82121500	Printer for Quarterly Fashion LookBook	Jan-24	Feb-24	1 Week	Request for Quotations		Fixed Price
31	Industry Development	FA: Made868 -Event Manager	80141600	Reopening Event - Events Manager	Feb-24	Mar-24	1 Month	Selective Tender		Fixed Price
32	Industry Development	FA:FilmTT Digital Advertising	80141600	Digital ad design, online placement and paid promotion	Jan-24	Mar-24	3 Months	Selective Tender		Fixed Price
33	Industry Development	FA: Paris Fashion Week Coordinator	80141600	Coordinator for Paris Fashion Week participation	Mar-23	Apr-24	3 Months	Selective Tender		Fixed price
<b>Q3</b>										
34	LMD	MU: Live Music District Artists	82151700	Artist or musical performers for live public events	As needed			Sole Select		Fixed price
35	LMD	MU: Signature Events - Manager	80141600	Event manager to coordinate 2 public music events (Apr & May)	Apr-24	Jun-24	2 Months	Selective Tender		Fixed Price
36	MEA	MU: RVRB Showcase - Manager	80141600	Event manager to coordinate 2 public music events	Apr-24	Jun-24	1 Month	Selective Tender		Fixed Price
37	MEA	MU:RVRB X 2024 - Speakers	86132100	Facilitator Fees RVRB X 2024 Conference	Apr-24	Jul-24	1 Month	Sole Select		Fixed price
38	MEA	MU:RVRB X 2024 - Flights	78111500	Flights for foreign guest speakers RVRB X 2024 Conference	Apr-24	Jul-24	1 Month	Selective Tender		Fixed price
39	MEA	MU:RVRB X 2024 - Hotels	90111000	Hotel Accomodation for Foreign Speakers RVRB X 2024	Apr-24	Jul-24	1 Month	Selective Tender		Fixed price
40	MEA	MU:RVRB X 2024 - Ground Transport	25101500	Ground transport for Foreign Speakers RVRB X 2024	Apr-24	Jul-24	1 Month	Selective Tender		Fixed price
41	MEA	MU: RVRB X 2024 - Marketing	80141600	Design and marketing (graphics, video, ads) social media and	Apr-24	Aug-24	4 Months	Selective Tender		Fixed price
42	MEA	MU: RVRB X 2024 - Streaming	81161700	Live Streaming for RVRB X 2024 Conference	Apr-24	Jul-24	2 Months	Selective Tender		Fixed price
43	Film Rebate Programme	Fi:Film Summit Event Manager	80141600	Event Manager for TT Film Summit	Apr-24	Jul-24	3 Months	Open		Fixed price
44	Film Rebate Programme	Fi:Film Tourism Showcase Event Man	80141600	Event Manager for TT Film Rebate Tourism Showcase	Apr-24	Aug-24	3 Months	Selective Tender		Fixed price
45	Capacity Development	Fi:Script to Screen Event Manager	80141600	Event Manager for TT Script to Screen Programme red carpet event	May-24	Aug-24	2 Months	Selective Tender		Fixed price
46	Film Rebate Programme	Fi:2024 Film Event Tokens	82121500	Printer for branded tokens and participation materials	As needed			Request for Quotations		Fixed Price
47	Office Supplies	CR: Newspaper Subscription	55101500	Daily Newspaper subscription for hard copy edition	May-24	Jan-24	6 Months	Single Source		Fixed price
48	Maintenance	CR: Carpet Cleaning	76111604	Cleaning services for deep clean of office carpet	Apr-24	Apr-24	1 Week	Selective Tender		Fixed price
49	Office Supplies	CR: Heavy Duty Copier	43212100	Lease of Heavy Duty photycopy machine	Jun-24	Jun-25	1 Year	Selective Tender		Fixed price
50	LMD	Licenses and Permits	81102500	Licenses and permits from COTT, Fire, Police and EMA	As needed			Sole Select		Fixed Price
51	Industry Development	FA: Fashion LookBook Graphics	82141500	Graphic Design and layout for Quarterly Fashion LookBook	Apr-24	Jun-25	1 Month	Selective Tender		Fixed price
52	Industry Development	FA: Fashion LookBook Printer	82121500	Printer for Quarterly Fashion LookBook	May-24	May-24	1 week	Request for Quotations		Fixed price
53	Industry Development	FA: Paris Fashion Week -Flights	78111500	Overseas flights	Apr-24	Jun-25	As needed	Single Source		Fixed price
54	Industry Development	FA: Paris Fashion Week -Hotels	90111000	Hotel Accommodation	Apr-24	Jun-25	As needed	Single Source		Fixed price
<b>Q4</b>										
55	LMD	MU: Live Music District Artists	82151700	Artist or musical performers for live public events	As needed			Sole Select		Fixed price
56	Film Rebate Programme	Fi: Toronto Film Festival- Flights	78111500	Overseas flights	Jul-24	Sep-24	As needed	Single Source		Fixed price
57	Film Rebate Programme	Fi:Toronto Film Festival- Hotels	90111000	Hotel Accommodation	Jul-24	Sep-24	As needed	Selective Tender		Fixed price
58	Film Rebate Programme	Fi:Toronto Film Festival- Tokens	82121500	Printer for branded tokens and participation materials	As needed			Request for Quotations		Fixed price
59	Industry Development	FA: Fashion LookBook Graphics	82141500	Graphic Design and layout for Quarterly Fashion LookBook	Jul-24	Aug-24	1 month	Selective Tender		Fixed price
60	Industry Development	FA: Fashion LookBook Printer	82121500	Printer for Quarterly Fashion LookBook	Aug-24	Aug-24	1 week	Request for Quotations		Fixed price